

**UF College of Pharmacy
Office of Graduate Programs
Credit Transfer Requests**

Student Name:

UFID:

Faculty Advisor:

Entered Program:

Department:

Degree:

This form is used to indicate a student's interest in transferring credits from past graduate level coursework at a previous institution. **All requests for credit transfers must be for graduate level, letter-graded as a B or better, and you must provide the syllabus from the class at the previous institution.** The course must be determined to be directly related to the Pharmaceutical Sciences graduate degree. If your master's degree is in a different discipline (i.e., chemistry), the student will have to petition the graduate school to allow for the credit transfer. This process would include a justification to explain the correlation between the two areas of study.

Before a credit transfer request can be made to the Graduate School, the graduate student must meet with their advisor to confirm which courses are appropriate to transfer. The student also must ensure that the UF Registrar has a full and complete official transcript on file from the previous institution.

Have you completed the following tasks?

Student has met with Faculty Advisor to discuss transferring credits?

Yes

Student has ensured the UF Registrar has the complete original transcript on file?

Yes

Previous Degree:

Previous Institution:

Choose one: Block Transfer - maximum of 30 credit hours from a previous master's degree

Course-by-Course - maximum of 30 credit hours may be transferred to current PhD program, maximum of 9 credit hours to current MSP

**For Course-to-Course transfers, please complete the following page.*

Faculty Advisor Signature: _____ Date: _____

Graduate Coordinator Signature: _____ Date: _____

